



## **CONFLICT OF INTEREST POLICY**

### **Statement:**

No board member shall use his or her position, or the knowledge gained therefrom, in such a manner that a conflict of interest arises between People for Care and Learning and his/her personal interests.

Each board member has a duty to place the interest of People for Care and Learning foremost in any dealings with People for Care and Learning and has a continuing responsibility to comply with the requirements of this statement.

If a board member has an interest in a proposed transaction with People for Care and Learning in the form of a significant personal financial interest in the transaction or in any organization, he or she must make a full disclosure of such interest before any discussion or negotiation of such transaction.

Any board member who is aware of potential conflict of interest with respect to any matter coming before the board or committee shall not be present for any discussion of or vote in connection with the matter.

### **Disclosure:**

To implement this guideline, board members of People for Care and Learning will submit annual reports on the attached form, and if not previously disclosed, will make disclosures of any conflicting interests before any relevant board or committee action.



### CONFLICT OF INTEREST STATEMENT

I have read the guidelines regarding conflicts of interest.

To the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal or business relationship is engaged in any transaction or activity or has any relationship that may represent a potential competing or conflicting interest, as defined in the guidelines.

Further, to the best of my knowledge and belief, except as disclosed herewith, neither I nor any person with whom I have or had a personal, business or compensated professional relationship intends to engage in any transaction, to acquire any interest in any organization or entity, or to become the recipient of any substantial gifts or favors that might be covered by the guidelines regarding conflicts of interest.

\_\_\_\_\_ Without exception  
\_\_\_\_\_ Except as described below

Comments:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_